**Morrow County Unified Recreation District**

Budget Committee Meeting Minutes – April 27, 2023

MC Bartholomew Building

Heppner, OR

**MCURD Budget Committee:** attended in person;Brent Gunderson (accountant), Scott Carter, Darrell Gale, Rebecca Kindle, Dean Mason

**Board Members**: attended in person; Bob Byrd, Cyde Estes, executive director Katie Siri-Murray

attended via phone; Linda LaRue

**Guests:** Matt Combe-Morrow County School District

 Kevin Dinning-Ione School Superintendent

 Cody High

**Meeting called to order:** Meeting convened at 7:12 pm by Cyde Estes. A quorum was met.

**Minutes:** March 23, 2023, minutes were reviewed. Cyde moved to approve the minutes as presented. Bob seconds the motion. All member in favor, motion passes unanimously.

**Financials:** Balance sheet was presented, there were no questions. All board members approved.

**Old Business:** Katie states it is time for the renewal of the Heppner Community Foundation contract. The foundation is asking for an increase of $10,000 facilitation fee and 5% COLA increase beginning next year. This would be a three-year contract. General discussion regarding the requested increase takes place. Cyde moves to approve the three-year contract with Heppner Community Foundation as presented with the $10,000 facilitation fee and 5% COLA increase. Bob seconds the motion. All members are in favor, the motion carries. Cyde to sign the contract.

**Budget Committee Election:** Chairperson election commenced with a nomination by Cyde Estes of Scott Carter for the position. There being no other nominations, Scott Carter accepted the position of Chairperson with no objections.

**The budget message:** Brent Gunderson, accountant for the District, reviewed the budget package.

Scott Carter opened the floor for discussion and asked the School district representatives for their input.

**Matt Combe Morrow County School District:** Matt Combe voices appreciation for MCURD. Advises he has reached out to community leaders asking them to come up with a list of a couple future projects. He advises he may be asking for more grant money in the future, and that the district is happy with the facility lease contract at this time. Advises he is currently working on the budget for the school district. Plans to come back possibly next month with a better idea of the budget in mind. Explains some of the things that the school district uses the MCURD lease funds for.

**Kevin Dinning Ione School District:** Kevin Dinning voices appreciation for MCURD as well. Advises the district asked for a large increase last year, and it has been used to fund the fitness center. Asks for more in grant money rather than contract amount. However, if the contract amount was increased, that the funds be directed to coaching salaries. Unsure of an exact amount or percentage, but there hasn’t been an increase in coaching salaries for some time. Ione would be interested in a grant for building a track as the school is going to be under renovation already.

Matt voices his support for increasing coaching salaries. Scott suggests increasing the contract and grant amounts due to current inflation rates. Cyde calculates a 6% increase for both Morrow and Ione. The increase totals $20,000 to Ione and $60,000 to Morrow. All parties agree to 6% increase to school contracts. General discussion takes place regarding building a track in Ione and what that would look like. Matt lists some areas the school could use grant money, such as new gym floors. Kevin advises the Ione community pool will also be needing some work in the near future. Cyde states some possibilities and increases in funding to support those needs/requests. Cyde also advises the board would not be opposed to having individual grants for equipment. Board approves increase in grants and donations to $700,000.

**Proposed Budget Resources:** **Adjusted Items**

Net working capital $1,673,000

Previously levied taxes $15,000

Interest $2,500

Grants / Donations $50,000

State Fish & Wildlife $100

Sale of County Lands $100

Community Service Fee – Willow Creek Wind $2,400

Community Service Fee – Echo Wind $3,700

Community Service Fee – Shepherd’s Flat $14,000

Community Service Fee – PGE Carty Plant $50,600

Community Service Fee – Wheatridge Wind $48,700

Community Service Fee – Orchard Wind $19,000

CREZ $60,000

**Total Resources, expect taxes to be levied $1,939,100**

Taxes estimated to be received $1,702,139

**Total Resources $3,641,239**

**Expenditures: Adjusted Items**

**Materials and Services**

Facilities Lease $1,117,740 $1,197,740

Community Activities $260,000

Administration $100,000

Grants / Donations $200,000 $700,000

Legal Fees $4,500

**Total Materials and Services $1,682,240 $2,262,240**

Operating Contingency $1,858,999 $1,278,999

Unappropriated ending fund balance $100,000

**Total Requirements $3,641,239**

**Approved by Budget Committee Resources:**

Net working capital $1,673,000

Previously levied taxes $15,000

Interest $2,500

Grants / Donations $50,000

State Fish & Wildlife $100

Sale of County Lands $100

Community Service Fee – Willow Creek Wind $2,400

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**Total Resources, expect taxes to be levied $ 1,939,100**

Taxes estimated to be received $ 1,702,139

**Total Resources $ 3,641,239**

**Approved by Budget Committee Expenditures:**

**Materials and Services**

Facilities Lease $1,197,740

Community Activities $260,000

Administration $100,000

Grants / Donations $700,000

Legal Fees $4,500

**Total Materials and Services $2,262,240**

Operating Contingency $1,278,999

Unappropriated ending fund balance $100,000

**Total Requirements $3,641,239**

Scott Carter asked if there were any other changes or questions on the budget and there was not.

Scott Carter said, "I move that the Morrow County Unified Recreation District budget committee approve the budget and taxes, for the 2023-2024 fiscal year at the rate of $.4560 per $1,000 of assessed value, for operating purposes." The motion was seconded by Cyde Estes. A Roll Call vote was taken and each member responded with a Yes for a unanimous decision.

**There being no other business before the Budget Committee the budget meeting adjourned at 7:58pm. General meeting resumes session at 8:02p.**

**Directors Report:** Katie advises that all current contracts have been sent out and paid. Katie thanks the board for approving sponsorships. Cyde lets the board know that MCURD is now a member of all the local chambers and are encouraged to attend meetings. Katie offers tickets to Heppner’s Town and Country event to board members. Cyde gives insight on how things will run during Katies maternity leave. Linda thanks Cyde for stepping in during Katie’s absence. General discussion takes place on a possible incoming request for funding for pickleball/soccer nets and equipment.

There being no other business before the board the meeting adjourned at 8:17 pm.

Respectfully Submitted by

Secretary, Latosha Hedman