

## **Morrow County Unified Recreation District**

### **Grant Requirements Outline**

The Morrow County Unified Recreation District (MCURD) is a special district located within the County limits of Morrow County, Oregon.

#### **Requirements**

- 1-2 Page project summary; outlining the project, its intended benefits for the citizens in MCURD's district, its timeline and the amount requested from MCURD directly.
  - The summary should be typed in 12 pt, Times New Roman.
  - Explain who your organization is and who it serves.
  - Explain the details of the project and its outcomes.
  - Explain the intended benefits of the project
  - The amount of money requested from MCURD.
  - An overall timeline of the project.
- Detailed overall project budget.
  - The budget should be broken out into the different categories of the overall project. These should include labor, materials and administration fees.
  - Include all sources of funding, including the amount requested from MCURD, other organizations and self-funding if applicable.
  - Total project budget.

**Grant applications are to be submitted by May 15 by mail at P.O. Box 605, Heppner, OR 97836, or by email at [recdistrict@gmail.com](mailto:recdistrict@gmail.com).**

Grant applicants are required to attend either the May or June board meeting to formally submit their request before the board. The meetings are held in both the North and South ends of Morrow County to provide access to all county residents and will be available by Zoom.